



Internships in Japan

Spring 2026 – Tokyo	
Program Fees	
UO Study Abroad Fee	\$500
Program Fee	\$10,125
Tuition & Fees (up to 12 credits)	7,050
Insurance	175
Housing	2,800
Total	\$10,625
Other Projected Expenses (Estimates*)	
International Airfare	\$1,500
Food and Personal Expenses	\$2,200
Local Transportation	\$300
Travel Nurse/Immunizations	\$50
Est. Cost of Obtaining Passport	\$150
Total Estimated Expenses	\$14,825

*Projected expenses are estimates only; this budget is for a very modest standard of living. Students should count on spending at least the above amounts during the program.

Cancellation Policy

CANCELLATION DATE	PENALTY IF NOTICE RECEIVED AFTER THIS DATE
Cancellation Agreement Deadline	Student agrees to \$500 non-refundable deposit. Deposit is refunded if student is not initially accepted by the provider.
50 - 70 days before program start	Student is responsible for \$3,500 of the program costs and any additional fees accrued.
Less than 50 days before program start	Student is responsible for 100% of the program costs and any additional fees accrued.

Please note that scholarship funds cannot be applied to the deposit fee.

INSTRUCTIONS:

After a student has been accepted by GlobalWorks, they should carefully review the budget, cancellation process, and cancellation penalty information. In order to commit to the program, they will need to electronically sign and submit the Deposit and Cancellation Policy Agreement through the GEO Portal.



Cancellation and Refund Policy Information

Important: The GEO Cancellation and Deferral Policy is effective from the time a student agrees to pay their non-refundable program deposit or electronically signs the program commitment form within the GEO Portal, regardless of application or acceptance status. It is essential to read this policy before a potential cancellation or deferral takes place, to fully understand the withdrawal and cancellation penalties, and understand what it means financially to commit to an intern abroad program.

CANCELLATION/DEFERRAL PROCESS:

Students who cancel or defer their participation must notify both GlobalWorks and the program provider in writing. Email to GlobalWorks is acceptable (globalworks@uoregon.edu). Verbal notification to GEO or GlobalWorks or notification given to a non-UO campus study abroad office is not sufficient.

- See specific dates and details in the Student Budget posted above
- If one of the deadlines in the Student Budget posted on the program page of the GEO website falls on a weekend or holiday, GEO will accept written notifications received on the following business day.
- We strongly encourage students to contact GEO staff prior to cancellation so a staff member can advise on cancellation costs or explore options.

CANCELLATION/DEFERRAL POLICY AND PENALTY:

- Depending on when the cancellation is submitted, the student is subject to the penalties outlined in the cancellation policy, specific to your location and provider.
- This cancellation and deferral policy applies to all cancellations and deferrals regardless of the reason for cancellation or deferral, including but not limited to inability to secure proper legal status (i.e. passport, visa, etc.) in the host country of the participating program.
- If the program fee has not been received by GEO at the time of cancellation, the penalty amount will be billed by GEO to the student's account.
- GEO fees include the UO Study Abroad fee (UO students only) and/or any other fees that are billed by GEO.
- GEO and the program provider reserve the right to cancel a program due to low enrollment, natural disaster, public health emergency, pandemic, political unrest, terrorism, acts of war, or any other reasons beyond GEO's control. If a program is canceled prior to the start date for any of these reasons, GEO will refund all University of Oregon charges received by GEO and will work with individual providers on their respective policies. GEO assumes no further financial responsibility and is not responsible for airfare, visa fees, or any other fees related to the

program that may have been paid. GEO strongly recommends that students purchase travel cancellation/interruption insurance.

- GEO strongly advises you to purchase fully refundable airline tickets and/or trip cancellation insurance to safeguard against losses or penalties in case you withdraw from your program for any reason (including failure to obtain a visa, travel restrictions, or host country conditions related to COVID-19, or any other reason), or in case the program is canceled or its dates are changed. GEO accepts no responsibility for such losses or penalties or any cancellation or change to the Program.

PAYMENT SCHEDULE (What is due when?)

Note: GEO will charge all program fees to your UO Student Billing Account.

Billing and Payment Schedule:

When you are offered acceptance	A non-refundable program deposit of \$500 is due within two weeks of acceptance or by the posted deadline to confirm your space on the program. The program deposit is not an additional fee but is part of the total GEO program fee. Once a student has authorized GEO to charge the deposit to their UO student account, or has submitted the deposit directly to GEO, the program deposit is non-refundable except in cases where a student is denied acceptance to the program for which they have applied. If the required application materials are not completed by the deadline, the application will be considered abandoned and cancelled by GEO after our office has attempted to contact the student without success. In such cases, the deposit will not be refunded. Students who fail to pay the program deposit by the first cancellation/deferral date listed below will have their program application canceled.
1 – 4 weeks before you depart	GEO will bill your UO Student Billing Account for the remainder of your program fee. This amount will be due according to standard UO Payment and Due Dates.

We encourage you to visit the [GlobalWorks scholarships webpage](#) to learn about scholarship and funding opportunities. Speak with a [financial aid counselor](#) regarding your current financial aid package.



Deposit Agreement and Cancellation Policy Internships in Japan - Tokyo

Please read through the below carefully before committing:

_____ I understand that to confirm my commitment to participate in this program, I am required to agree to a non-refundable \$500 deposit.

_____ I understand that, if I withdraw 50 - 70 days before program start date, I will be responsible for \$3,500 of the program costs as well as any additional fees accrued.

_____ I understand that, if I withdraw less than 50 days before program start date or on or after the program start date, I will be responsible for 100% of the program and any additional fees accrued.

These fees will be posted to your student account about two weeks before the program start date.

_____ I understand that the cancellation policy is effective once I return this form.

_____ I understand that any program cancellation notifications must be sent to globalworks@uoregon.edu.

By reviewing this form, I confirm my commitment to participate in this program. **To commit, please e-sign the '\$500 Deposit and Cancellation agreement' within the GEO Portal.** I understand that my account will be charged within two weeks of signing that form and that the deposit is non-refundable under any circumstances.